



## Job Description – Scale A Teacher

<b>Position Title:</b>	Scale A Teacher
<b>Tenure:</b>	Part Time Fixed Term Maternity Leave
<b>Time Frame</b>	12 August 2024 - 18 December 2024
<b>Class Level:</b>	Year 0/1
<b>Reports to:</b>	Principal
<b>Working Relationships:</b>	Assistant Principals, Team Leader, All school staff, Outside education agencies including Catholic Education Office and Ministry of Education

### Purpose of the position

Key Responsibilities	Appraisal Indicators
<b>Uphold, support, maintain and the school's Catholic Special Character</b>	<ul style="list-style-type: none"> <li>Abide by the school's Catholic Special Character policies and procedures</li> <li>Teach the NZ Catholic Religious Education Programme</li> </ul>
<b>Adhere to the NZ Teaching Council Our Code Standards</b>	<ul style="list-style-type: none"> <li>All that you do is in accordance with the document '<i>NZ Teaching Council Our Code Our Standards</i>'</li> </ul>

### Tasks and Duties

#### **Catholic Character:**

- Support the students in their knowledge and understanding of Christ in their life

#### **Home Group Programme of Learning:**

- Develop and deliver the home group programme of learning in accordance with the NZ Curriculum, the NZ Catholic Religious Education Programme and the school's teaching and learning programme
- Prepare and maintain resources
- Maintain a tidy, educational learning environment

#### **Relationships:**

- Work with staff to plan, prepare and deliver the school's teaching and learning programme Support students', teachers and parents in accordance with the school's values and motto

#### **Extra-Curricular**

- Be actively involved in school life outside of your home group, in order to support all students and staff

#### **Make sure to include:**

- Ensuring the safety and wellbeing of students at all times
- Any other duties as required from time to time

### General Responsibilities

- Comply with all board policies, school procedures and relevant legislation